

**KERN LOCAL AGENCY FORMATION COMMISSION
STATE OF CALIFORNIA
MINUTES**

Kern Council of Governments (KernCOG) Conference Room
1401 19th Street Suite 300
Bakersfield CA 93301
In-Person, and Videoconference
Meeting of June 19, 2024

Pursuant to the Government Code § 54963. et seq., meetings were held both at a physical location and by video/teleconference to attend to any health and safety concerns of the panelist and/or participants.

Regular scheduled meeting called to order at 5:15 p.m. Chair Ayon presiding.

ROLL CALL

Present: Ayon, Clark, Couch, Fowler, McKibbin, Zaragoza
Absent: Bruen, Gonzales, Scrivner
Staff: Knox, Menchaca, Rice
Counsel: Schroeter

Item 06/19/24-1: *No Determination Required*

VIDEO CONFERENCE EMERGENCY REQUEST (if necessary): (Agenda Item 3)

Chair Ayon announced Commissioners were present in-person, therefore the item is not necessary.

Item 06/19/24-2: *Approved as Presented*

APPROVAL OF MINUTES: (Agenda Item 4a) May 15, 2024, Meeting

*Chair Ayon presented the May minutes; Commissioner Fowler requested May minutes amend Agenda Item 9b “Website Request for Proposal Results” to add Commissioner Fowlers request to included information protesting an annexation in an easily discoverable way for the public. Upon motion of Commissioner **Fowler**, seconded by Commissioner **Couch**, IT IS ORDERED: The May 15, 2024, Minutes are approved as presented by the following votes:*

AYES: Ayon, Couch, Fowler, McKibbin, Zaragoza
NAYS: None
ABSTAIN: Clark
ABSENT: Bruen, Gonzales, Scrivner

Item 06/19/24-3: *No Public Comments*

PUBLIC COMMENTS: (Agenda Item 5)

None

Item 06/19/24-4: *No Determination Required*

DETERMINATION PROCEEDING: (Agenda Item 6)

None

NOTICE OF PUBLIC HEARING: (Agenda Item 7)

Item 06/19/24-5: *Approved to Motion - Resolution 24-07*

1821 Protest Hearing Results: Lost Hills Community Services District Formation & CSA 91 Dissolution (Reorganization) (Agenda Item 7a)

*Executive Officer Knox informed the Commission a protest hearing was held on Monday June 17, 2024, at the Lost Hills recreation center. Executive Officer Knox recommended the Commission accept and approve the results of the protest hearing, as there were no protests filed. Upon motion of Commissioner **Fowler**, seconded by Commissioner **Zaragoza**, IT IS ORDERED: The Lost Hills Community Services District Formation & CSA 91 Dissolution (Reorganization) protest hearing results are approved as motioned by the following votes:*

AYES: Ayon, Clark, Couch, Fowler, McKibbin, Zaragoza
NAYS: None
ABSTAIN: None
ABSENT: Bruen, Gonzales, Scrivner

***5:22pm Chair Ayon announced the arrival of Commissioner Bruens attendance.**

Item 06/19/24-6: *No Determination Required*

COMMISSION ITEMS: (Agenda Item 8)

None

GENERAL BUSINESS: (Agenda Item 9)

Item 06/19/24-7: *Approved as Presented*

EXPENSE LIST 24-05 (Agenda Item 9a)

*Chair Ayon presented Expense List 24-05. Upon motion of Commissioner **Clark**, seconded by Commissioner **Fowler**, IT IS ORDERED: The general claim set forth in Expense List No. 24-05 is approved for payment, and the Chairman is authorized to certify said list by the following votes:*

AYES: Ayon, Clark, Couch, Bruen, Fowler, McKibbin, Zaragoza
NAYS: None
ABSTAIN: None
ABSENT: Gonzales, Scrivner

Item 06/19/24-8: *Continued*

LAFCo STAFF SHARING AGREEMENT (Agenda Item 9b)

Executive Officer Knox informed the Commission of a share staff agreement received from Marin LAFCo Executive Officer Jason Fried. Attorney Tom Schroeter reviewed the agreement and found it needs additional changes before the Commission can consider approval. Executive Officer Knox recommends the Commission direct staff and counsel to address the deficiencies and negotiate new terms for the staff sharing agreement. Commissioner Couch proposed we return the share agreement with suggested changes to see if they will accept however not exceed working more than 4 to 5 hours on revisions. This item was continued to August 21st meeting. No vote conducted or necessary.

Item 06/19/24-9: *Approved to Motion*

BROWN ARMSTRONG AUDIT AGREEMENT EXTENSION (Agenda Item 9c)

*Executive Officer Knox recommended the Commission approve amendment to contract for one year with an option for two additional years for an amount not to exceed \$9,700.00. Upon motion of Commissioner **Couch**, seconded by Commissioner **Clark**, IT IS ORDERED: Brown Armstrong Audit Agreement Extension for one year with an option for two additional years for an amount not to exceed \$9,700.00 is approved as motioned by the following votes:*

AYES: Ayon, Clark, Couch, Bruen, Fowler, McKibbin, Zaragoza
NAYS: None
ABSTAIN: None
ABSENT: Gonzales, Scrivner

Item 06/19/24-11: *Informational*

EXECUTIVE OFFICER MISCELLANEOUS ITEMS: (Agenda Item 9d)

- CSDA Annual Conference and CALAFCO Annual Conference 2024
- Workplace Prevention Plan
- Website preview coming soon
- No Commission meeting in July
- August Meeting will be lengthy

***Chair Ayon asked Executive Officer if there needs to be a closed session.**

***Executive Officer Knox indicated no closed session needed at this time. Minutes for Closed Session of May 15, 2024, will be approved at the next closed session meeting.**

Item 06/19/24-12: *No Determination Required*

CLOSED SESSION: (Agenda Item 10)

None

Item 06/19/24-13: *Motion to Adjourn*

ADJOURNMENT: (Agenda Item 11)

*Chair Ayon announced the next meeting to be August 21, 2024. There being no further business to come before the Commission. Upon motion of Commissioner **Fowler**, seconded by Commissioner **Clark**, IT IS ORDERED: The meeting is adjourned at 5:39 p.m.*

Patty Menchaca
Clerk

Blair Knox
Executive Officer