

**KERN LOCAL AGENCY FORMATION COMMISSION  
STATE OF CALIFORNIA  
MINUTES**

Kern Council of Governments (KernCOG) Conference Room  
1401 19<sup>th</sup> Street Suite 300  
Bakersfield CA 93301  
In-Person, Zoom and Teleconference  
Meeting of March 15, 2023

Pursuant to the Government Code § 54963. et seq., meetings were held both at a physical location and by video/teleconference to attend to any health and safety concerns of the panelist and/or participants.

Regular scheduled meeting called to order at 5:15 p.m. Chair Sanders presiding.

**ROLL CALL**

Present: Ayon, Couch, Crump, Fowler, Gonzales, McKibbin, Sanders, Scrivner, Zaragoza  
Absent: None  
Staff: Knox, Menchaca, Rice  
Counsel: Schroeter

**Item 3/15/23-1: *None***

**VIDEO CONFERENCE EMERGENCY REQUEST (if necessary): (Agenda Item 3)**

*Chair Sanders announced all Commissioners were present in-person, therefore the item is not required.*

**Item 3/15/23-2: *Approved as Presented***

**APPROVAL OF MINUTES: (Agenda Item 4a) January 25, 2023, Meeting**

*Chair Sanders presented the January minutes; Upon motion of Commissioner Scrivner, seconded by Commissioner Couch, IT IS ORDERED: The January 25, 2023, Minutes are approved as presented by the following votes:*

AYES: Ayon, Couch, Crump, Fowler, Gonzales, McKibbin, Sanders, Scrivner,  
Zaragoza  
NAYS: None  
ABSTAIN: None  
ABSENT: None

\*Commissioner Scrivner recommended changing the roll call vote to a voice vote. Attorney Tom Schroeter announced a non-roll call vote was acceptable.

**Item 3/15/23-3: *None***

**PUBLIC COMMENTS: (Agenda Item 5)**

*No comments from the public were presented.*

\*Note: Agenda item 9(b) was heard at this time.

DETERMINATION PROCEEDING: (Agenda Item 6)

**Item 3/15/23-4: *Approved as Presented – Resolution No. 23-1***

PROCEEDING 1810: City of Bakersfield Annexation No. 708 (Rosedale No. 15), CSA 71 Detachment “U” (Agenda Item 6a)

*Executive Officer Knox recommended the Commission consider the Notice of Exemption adopted by the applicant and approve the proposal subject to condition recommended by the Executive officer waiving notice and protest hearing. Commissioner Fowler made motion to approve annexation 708 & CSA 71 Detachment “U” as recommended. Upon motion of Commissioner Fowler, seconded by Commissioner Couch, IT IS ORDERED: City of Bakersfield Annexation No. 708 (Rosedale No. 15), CSA 71 Detachment “U” is approved as presented by the following votes:*

AYES: Ayon, Couch, Crump, Fowler, Gonzales, McKibbin, Sanders, Scrivner, Zaragoza  
NAYS: None  
ABSTAIN: None  
ABSENT: None

NOTICE OF PUBLIC HEARING: (Agenda Item 7)

None

**Item 3/15/23-5: *Approved as Presented***

PRELIMINARY BUDGET 2023-2024 (Agenda Item 7a)

*Executive Officer Knox recommended the Commission adopt the Preliminary Budget and provide direction to submit a final budget and use 50% of the carryover from previous year to pay down CalPERS unfunded liability. Commissioner Gonzales suggested looking into a Section 115 Trust Fund to address the unfunded liability. Upon motion of Commissioner McKibbin, seconded by Commissioner Couch, IT IS ORDERED: The Preliminary Budget 2023-2024 is adopted as presented by the following votes:*

AYES: Ayon, Couch, Crump, Fowler, Gonzales, McKibbin, Sanders, Scrivner, Zaragoza  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**Item 3/15/23-6: *Receive and File***

1813 CITY OF BAKERSFIELD (MSR) (Agenda Item 7b)

*Executive Officer Knox recommended the Commission consider the determinations in the MSR, with no amendments to the City of Bakersfield’s Sphere of Influence, and file Notice of Exemption. No vote was conducted or necessary.*

COMMISSION ITEMS: (Agenda Item 8)

None

GENERAL BUSINESS: (Agenda Item 9)

**Item 3/15/23-7: *Approved as Presented***

EXPENSE LIST 23-01 (Agenda Item 9a)

*Chair Sanders presented Expense List 23-01. Upon motion of Commissioner Scrivner, seconded by Commissioner Couch, IT IS ORDERED: The general claims set forth in Expense List No. 23-01 are approved for payment, and the Chairman is authorized to certify said list by the following votes:*

AYES: Ayon, Couch, Crump, Fowler, Gonzales, McKibbin, Sanders, Scrivner,  
Zaragoza  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**Item 3/15/23-8: *Receive and File (Continued from 1/25/2023)***

2021-2022 AUDIT (Agenda Item 9b)

*Executive Officer Knox advised the Commission that the Audit 2021-2022 performed by accounting firm Brown Armstrong confirmed accounting policies correspond with generally accounting principles. The Commission expenses were under budget and there were no major issues. Mr. Thomas Young was present for any Commissioner questions. Mr. Young spoke to reiterate that the Audit performance and fair statement of the numbers of the audit are correct. Mr. Young mentioned the only recommendation was to put a policy in place for online purchases. Executive Officer Knox recommended the commission receive and file the 2021-2022 Audit. A vote was not necessary.*

**Item 3/15/23-: *Informational***

REPORT: 2023-2024 STATE LEGISLATION (Agenda Item 9c)

*Executive Officer Knox informed the Commission the deadline for introducing legislative bills ended February 19, 2023. Bills directly affecting LAFCo were included in the packet for Commissioners review.*

**Item 3/15/23-10: *Informational***

EXECUTIVE OFFICER MISCELLANEOUS ITEMS: (Agenda Item 9d)

- Lamont Storm Water District not active
- February 15, 2023, Policy Committee Meeting overview - No conclusion on “Substantially Surrounded” definition
- HRA representative retire and replacement
- Next scheduled meeting April 19, 2023, will only have Final Budget on agenda – There are no completed proceedings ready.

**Item 3/15/23-11: *None***

CLOSED SESSION: (Agenda Item 10)

**Item 3/15/23-12: *Adjourned***

ADJOURNMENT: (Agenda Item 11)

*Chair Sanders announced the next meeting being April 19, 2023, or May 17, 2023,*

*depending on whether any proceedings or items arise. Executive Officer Knox requested a week to inform the Commission of the next scheduled meeting.*

*There being no further business to come before the Commission, IT IS ORDERED: the meeting is adjourned at 6:14 p.m.*

*Patty Manchaca*  
Clerk

*B. Knox*  
Executive Officer